

September 12, 2011 Pack 61 Committee Meeting **AGENDA**

Location: Stop & Shop Conference Room; Time 7:00 PM

ATTENDEES: Carman Dragone, Mark Tomporowski, Greg Klein, Anne Marie Monahan, Fiona Sutherland, Nanci Uliano, Eric Atkinson, Jennifer Paralla, Mike Garrity

- Follow up on outstanding issues/Action Items from August planning meeting
 - Mike has reserved the conference room for upcoming Committee Meetings through December. (2012 calendar not available for reservations yet.) **Discussed**
 - Mike has completed the Region 15 forms & insurance requests and has reserved the Cafeteria for all pack meeting days through February. Insurance forms for rest of scout year will not be available until new Certificate of Insurance is available, (March 2012). It is not required to submit new insurance requests. **Discussed**
 - Sound System purchased for \$514.19. This was \$135 under budgeted amount. Thanks to Gari Garrity for excellent negotiations. **Scheduled for delivery on 9/14/2011 Discussed**
 - Pinewood Derby updates: Mike spoke to Brian Kuzara, he will finalize choice of timer/software. Purchase will be made in approximately November time frame. Troop 162 will assist in the purchase of the software/timer upgrades (\$300). They would like to input on the choice of software/hardware and also a guarantee that they will be able to utilize the Pack 61 track for the B-2-B derby in the future. I will write a letter and give it too them and keep a copy in the Committee Chair Binder. **ACTION ITEM: Mike to write a letter, provide to Troop 162 and put a copy on Committee Chair Binder**
 - Mike has made the reservation for Kettletown for 2012, Application is completed, need check for \$66 made out to "Treasurer, State of Connecticut" to pay for event. **Discussed; Carman provided check to Mike. ACTION ITEM: Mike to mail application and to complete insurance request.**
 - Status of updated contact information: **INCOMPLETE. ACTION ITEM: All den leaders to supply Mike with updated contact information within 2 weeks (26 Sept 2011 is the due date)**
 - Status of Derby Reservation at Firehouse/VFW: **No update. ACTION ITEM: Brian/Lauren Kazura to make reservation at location and finalize the date.**
 - Status of Crown Plaza B&G reservation (B&G Date 24 February 2012) Eric confirmed date and reserved the facility **Discussed**

- Status of Battleship Cove (Fiona see below)
- Status of Higgins Armory OverKnight (Mike) **The open OverKnight, in March is filled. We will need to get 60 bodies signed up and reserve a slot, if we cannot get the right number, then we'll need to open up registration to other packs or cancel the trip.**
- Status of Army basketball trip (Too soon)

NEW BUSINESS ITEMS:

- October Committee meeting is scheduled for Columbus Day (10/10). Do we want to reschedule this or keep the meeting as is? **The meeting stays on 10/10**
- Webelos I/Webelos II: There is a fall Scout Camporee with a Webeloree section from Oct 21st – 23rd. Mike has forwarded the email already. If some or all the dens want to get together and send boys, please do so. **Spoke to Jen in Pack 1, they are working on the Webelos activities and there will be updates coming to let you know what pins will be worked on.**
- We have a transportation authorization form, please use it if parents are transporting boys other than their own to from events/meetings. **I'll make sure that we have copies at the Pack meeting. Den leaders, take some and I will mention during the parent meeting.**
- Please have your parents fill out the internet premission form so pictures can be posted to the Pack Website. Leaders as well. Get Forms to Lauren. They are on the Website under the Akela section. Please try and do this at your first Den meeting and submit them ASAP. **I'll make sure that we have copies at the Pack meeting. Den leaders, take some and I will mention during the parent meeting.**
- Do we want to have the October Pack meeting be in Costume or Uniform?**Vote is for Uniform**
 - 2010-2011 Financial Report:
 - Current cash on-hand \$4634.84
 - Last year we spent the following:
 - Blue & Gold: **\$2481**
 - Advancements/Achievements (e.g. all bling): **\$3512.48 per Carmen (\$2112 or \$27/scout per Ann Marie)**
 - Graduation: **~\$272 for Pizza** (original budget was \$400 rentals, \$300 food; id not spend due to weather cancellation.)

- Den Funds:\$485
 - T-Shirts: ~ \$650 but we do get income back from T-shirt sales
 - Bowling:_____
 - Baseball game: \$152 (\$8 for 19 scouts, other attendees paid for their own tickets)
 - Miniture Golfing:_____
- Registration Fees are due by October pack meeting. Please collect dues from parents during Den Meetings, but also starting at Sept Pack meeting as well. Dues are \$50 per scout. Have parents put SCOUT'S name on check or if paying in cash, in a sealed envelope with name on it. NOTE: if there are families with financial difficulties, we can work something out. No scouts should not get to participate because the parents have a financial difficulty. If there are any questions, see Mike on this. **Carman requests that all registration fees go through the Den leaders and then to him, (not through Mike). Den leaders, please ensure that Scout's name is on the check or envelope if cash is paid.**
 - Update on Battleship Cove (Fiona): **Discussed. Dave will do the presentation at the pack meeting on Friday night. It is imperative that we get enough people to sign up. We need 50 bodies on board the ship. If we don't get this number, we'll need to open up the registration to other packs, or cancel the trip. ACTION ITEM: Den leaders to notify families that the deposit is due on Friday night.**
 - Review of projected budget spread sheet: Issues by line item: **Mike did not have time to update and distribute.**
 - Registration, Charter Fee, Boys' Life and Insurance are not optional
 - Advancements: Assumes \$25/boy for belt loops, pins, and patches;
 - Recognition: Used to list out Den fees of \$10/boy
 - Pack Leaders: Misc. thank yous, gifts for people. Could be moved to the B&G line item
 - Blue & Gold: Assumes the cost for the Scout meal that we've always paid
 - Pinewood Derby, assumes cost of cars, patches and trophies. Adjusted to \$11/scout to include cost of cars, patches, trophies and \$300 fee for Main Street Firehouse
 - Graduation: Assumes \$400 for equipment & port o potty rental, \$300 for food and \$66 for state park fee
 - Mini-golf / Bowling: Pack costs for activities

- Higgins Armory OverKnight: Cost is \$55/person, for Medieval Feast
- Pack 61 Winter Carnival (Greg Klein): I recognize it's very early, how many helpers do you need? **Greg would like at least 1 per den to do a station.**
- Camp costs: Do we have money in budget to subsidize (full or partial) camp costs for boys? Do we want to do this or focus money in budget to overnights? **Did not discuss at this meeting, item will be discussed after re-chartering and popcorn fees are paid.**
- **Scouting for Food Update**
 - **Bag drop off will be either Nov. 5th or 6th**
 - **Food pick up will be Nov. 12th.**
- Popcorn Updates: Gari Garrity Marketing costs for Popcorn Kernal (fees for town wide tag sale, signage, extra prizes, etc.)
 - 1st Show & Sell: Sept 17th at town wide tag sale
 - 2nd Show & Sell: Sept 29th Kmart 4:00 – 8:00 PM
 - 3rd Show & Sell ~~Oct 1st (withouy Gari to run it)~~ or October 8th (with Gari to run it on a 3 day weekend) Leader vote. **Vote to hold 3rd show & sell on Oct 8th.**
 - Vote on the date of 3rd show & sell date,
 - Leaders to send announcement to families to get volunteers to man the shows, contact Gari.
- Open positions that we need to fill:
 - Committee Chair
 - Pinewood Derby Chair **Brian & Lauren Kuzara**
 - Scouting for Food Chair **Cathy Winter**
 - Luminary Chair (traditional organized by Webelos II leader(s) with support of Webelos I leader(s). Activities performed by all Webelos scouts.
 - Blue & Gold Chair **Eric Atkinson**
 - Overnight trip coordinator(s):
 - **Battleship Cove: Fiona Sutherland;**
 - **Higgins Armory Overnight Mike Garrity;**

- **Day trip to Army Basketball at West Point Don Winter**
- Popcorn Kernal (Lieutenant)
- Extra Committee Members
- WE NEED TO BEGIN RECRUITING NEW COMMITTEE MEMBERS TO TRAIN BEFORE WE LOSE PEOPLE TO GRADUATION. Any suggestions for parents to contact?
- Roundtable review: **DID NOT ATTEND, NO UPDATE**
- Misc. Discussion items:
 - Please try and plan your years so you earn your rank badges by Blue & Gold or March Pack meeting at the latest. I didn't like giving out rank badges at Graduation and then saying that you've immediately moved on to the next rank. **Please keep this in mind when doing your yearly planning. Also, Eric Dave and I will do anything as far as ceremonies go. When you earn your rank badge, if there is a ceremony you'd like to do, let us know.**
 - There will be a BALOO training on October 8th in the Northwest Hills district. We need more than just Mike Garrity with BALOO training. Please consider taking this class. Webelos leaders cannot camp as a den without it and an overnight camping is required as a Webelos Scout. Webelos leaders should also attend the Outdoor Webelos Leader training **Todd Wargo and Eric Atkinson have said that they will attend. With Tracy Uliano returning, this will give us 4 people with BALOO training. For those attending or planning to attend, don't forget to register early and provide you receipt to Carman for reimbursement.**
 - Please ensure all training appropriate training, including position specific training has been completed by Oct. 31st (and sooner if possible). **This is very important as it will impact our ability to Re-Charter. Please check your training status on-line and complete any of the training you need. Most important is to make sure your Youth Protection is up to date.**
 - Cub Leader Pow Wow for 2011 is November 19th at the East Windsor High School. Registration and class lists are on-line. Fee is \$25. If we buy 4, we get the 5th free. **This should be fun, but experience has shown that you need to sign up early or classes will be full**
 - Review handouts of upcoming Scouting events and member benefits. Items will be placed on display board at Pack meeting and discussed in the parent meeting.
 - Other Items discussed:

- Carman asked if it would be possible to combine Dens 6 & 8 as he and Emma were discussing. Answer: Yes. If the dens wish to combine, it is fine. Mike stated that we could do a combining ceremony and choose their totem animal if that is what they wish.
 - It was suggested by Jen Parella that we have the minutes distributed by the Den Leaders to the families, so that they can see what goes on. She felt that it would reduce the intimidation that some feel when they consider volunteering. Motion passed.
 - It was suggested that we ask parents to take the Youth Protection training and this is scouting so that they can see what it's like, it may result in additional volunteering. Mike agreed to mention it in the parent meeting.
- Review of Sept. Pack meeting