



# TOWN OF SOUTH BURY



DATE: October 23, 2007  
TO: Participants for Christmas Tree Lighting  
FROM: Southbury Parks & Recreation  
RE: Instructions for December 1, 2007 Tree Lighting

Our annual Tree Lighting will be held this year at 5:00 p.m. on Saturday, December 1 with the rain date of December 2. The location will be at our new Parks & Recreation building (the old library) at the Memorial Green.

When making Tree Ornaments again remember to make them weather proof and bird safe. Please put each ornament on a separate string. The workers who decorate the tree put them up separately. Please make sure the string will be long enough for them to tie them to the tree branches.

We will be decorating the tree on November 12 & 13. If you could bring the ornaments before that date to the parks & recreation office. If you are not able to get to us before that date you may drop them off at the tree while the men are working. If you drop the ornaments off after they have finished, we will try our best to get them on the tree. We will be limited as to where to put them as we will not have the truck. If you are no longer involved with the scouts please let us know. Also if you do know who has taken over please pass this on to them and let us know so we can mail any other information to them.

We are requesting again this year is to have a representative from the boy/girl scout community to step up and serve as liaison for the Christmas Tree Lighting event. Please call Parks & Recreation at 262-0633 for more information or if you would be willing to help. Please arrive by 4:30 p.m. at the Town Hall left Parking lot (closer to the Fire Department)

Please have **ONLY THE SCOUTS AND LEADERS** walk down to the tree. Have the parents drop them off, than proceed to the Tree to wait for the Scouts to parade down. The Scouts enjoy having people at the tree watching them parade down.

If you have any questions, please call our office at 262-0633.

Seasonal/Tree Lighting Memo

Town of Southbury Home Page <http://www.ci.southbury.ct.us>

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